



**BISHOP'S EXECUTIVE SECRETARIES TOGETHER**

*"TRANSFORMATION AND LIBERATION"*

**31<sup>ST</sup> ANNUAL MEETING 25 & 27 APRIL 2018  
CINCINNATI, OH**

**25 April 2018**

**1:15PM Call to Order and Welcome** (Barbara Martin)

Agenda

Additions to Agenda

Motion to Approve: Vote

Opening Prayers (Hannah Anderson)

Introduction of the Members of the Board (Barbara Martin)

Introduction of Past Presidents (Barbara Martin)

Establishment of Quorum (Barbara Martin)

Appointment of Parliamentarians (Barbara Martin)

**President's Report, Part I** (Barbara Martin)

Introduction of Social Media Policy (Barbara Martin)

Social Media Covenant (Hannah Anderson)

**Secretary's Report** (Meg Stern)

Annual Meeting Minutes from 24 March 2017, Philadelphia, PA

Motion to Approve: Vote

**Member-at-Large Report** (Kathleen McDaniel)

Introduction of Province Representatives

Introduction of New Members

Elections

Introduction of Candidate(s) for Member-at-Large and Vice President

Nominations from the Floor

Motion to close nominations

Explanation of Voting System and Voting

*(Voting results will be announced as soon as they are available)*

**Treasurer's Report** (Shelley Kappauf)

**Vice President's Report** (Michele King)

Scholarship Report

Scholarship Guidelines

Scholarship Step Down Policy

**Communications Officer's Report** (Emily Davenport)

**President's Report Part II** (Barbara Martin)

Bylaw Review Process

Resolutions

Recognition of Chaplain Hannah

Thanks to the outgoing members of the Board of Directors:

Mary Jewell and Kathleen McDaniel.

Resolutions of Courtesy

Invitation to the 2019 Conference

**Chaplain's Blessing** (Hannah Anderson)

2:45PM *Meeting Adjourned and will Reconvene Friday, 27 April, 2018 at 4:45PM*

**27 April 2018**

4:45PM Passing of the Gavel Ceremony

“God willing, the 32<sup>nd</sup> Annual Meeting of Bishop's Executive Secretaries Together will be held on..... at.....” (Michele King)

**Meeting Adjourned** (Michele King)